

Minutes: Overview EPC Retreat on July 28, 29 2014  
Approved August 29, 2014

### **July 28, 2014**

EPC: Josh Erlich, John Gilmour, Dean Lu Ann Homza (ex officio), Bill Hutton, Heather Macdonald, Weizhen Mao, Jack Martin, Dean Kate Conley (ex officio).

Fellows: Deborah Morse, Nick Popper, Gene Tracy

### **July 29, 2014**

EPC: Josh Erlich, John Gilmour, Dean Lu Ann Homza (ex officio), Bill Hutton, Heather Macdonald, Sallie Marchello, Jack Martin.

Fellows: Deborah Morse, Nick Popper, Gene Tracy.

Guest: Dean John Griffin

Scribe: Heather Macdonald

John and Jack gave brief introductions and a review of what has been done to date regarding the COLL curriculum and what we need to do.

#### **What we've done**

- EPC approved criteria for COLL 100, 200, 150

#### **What we need to do**

- COLL 300 (LH provided a document following discussion with Reves Center)
- COLL 400 (HM submitted the Working Group report to EPC last spring)
- Math requirement – list of courses and recommended change in wording
- Approve pilot courses, and later approve courses
- Develop a schedule for the year
- NB: Deadline of March 15, 2015 (substantive change document needs to be submitted to SACS by March 15, volunteers from EPC to meet with Assessment Steering Committee to develop assessment criteria).

#### **Questions and discussion points.**

1. In the Pilot Course process, need to have flexibility in terms of the criteria for courses, which may change based on feedback from instructors of Pilot course and from results of assessment, which may result in modifying the criteria for various COLL courses.
2. Deans Office: Status of resources and the COLL curriculum.
3. Fall course schedule will be due in January. John proposed that one way to handle the work load would be to have subcommittees. Four groups, each of which would have EPC, Fellows, and student members. Gene Tracy (Faculty Fellow) offered perspective on relative roles of EPC and Fellows: EPC – “judges”; Fellows – “coaches”. Fellows would contribute to the discussions, would use results of the discussions in the programs and events they develop, but would not vote. Groups will triage proposals: 1) agree and recommend approval, 2) mixed responses, recommend full discussion by EPC, 3) decline/or request response to questions. EPC would then review the recommendations of the subcommittees – likely discussing the proposals in the mid (mixed response) category. Any EPC member could ask for a full EPC discussion about any proposal. Four subcommittees for COLL 100 and COLL 200 (each of the three domains). Each of the COLL 200 domains will have at least one (and ideally two) faculty from that knowledge domain. We need to include faculty from the schools (e.g., EPC liaisons / members).

**ACTION ITEM/DECISION:** EPC subcommittees as described above

4. Fellows are planning to continue the brownbags, the May seminars, etc. to engage the faculty in the COLL curriculum.
5. The Pilot Courses will be taken by students under the GERs and will satisfy different requirements for those students (the current requirements, not COLL requirements). Pilot courses will be assessed and thus will provide assessment data.
6. Discussion of COLL courses and course proposal forms.

**During the retreat or in the August 29, 2014 meeting, the following 17 pilot courses were approved.**

Attribute	Course	Instructor	Title
COLL100	PHYS 175	Tracy, Gene	Cosmology and the History of Wonder
COLL100	THEA 150	Tanglao-Aguas, Francis	Intro to World Performing Arts & Cultures for Social Change
COLL100	MATH 210	Johnson, Charles	Linearity
COLL100	GEOL 312	Bailey, Christopher	Weather, Climate, & Change
COLL200	AMST 210	Donaldson, Susan	Utopia in America
COLL200	MATH 104	Kincaid, Rex	Math Powered Flight
COLL200	ENGL 380	Morse, Deborah	Victorian Animal Dreams
COLL200	CLCV 409	Spaeth, Barbette	Magic and the Supernatural in the Ancient World
COLL200	CLCV 207	Panoussi, Vassiliki	Greek Civilization
COLL200	SOCL 363	Jenkins, Kathleen	Sociology of Religion
COLL200	RUSN 250	Prokhorov, Alexander	Russian Myths & Legends
COLL200	BIOL 106	Shakes, Diane	Disease, Biomedicine, & Biomedical Research
COLL200	PSYC 270	Stevens, Jennifer	Perception & Representation in Art & Architecture
COLL200	HIST 211	Popper, Nicholas	Historical Perspectives on Science
COLL200	RPSS 201	Prokhorova, Elena	Introduction to Russian and Post-Soviet Studies
COLL200	PHIL 313	Davies, Paul	Science: Understanding the World
COLL200	PHIL 305	Costa, Maria	Justice, Democracy, and the Market

Action items and points of discussion included the following:

- Following discussion about the relationship between the deans, registrar, Fellows, and EPC, and need for good communication, suggest setting up an Implementation Subcommittee with representatives from the following: Deans, EPC, Fellows, Sallie, Cory, and Academic Advising.

- Uniform agreement that courses come to EPC for approval. Such courses could be submitted by departments, programs, or, conceivably in the future, by the Center for the Liberal Arts.
- General agreement that we designate COLL courses in the catalog as an attribute.
- The DIL and LDWR would both be satisfied in the new COLL 100 and 150 courses, respectively.
- Discussion about how we will deal with transfer in general, and for students who graduate with degrees from the Virginia Community College System or Richard Bland College. The State Policy on Transfer is available at [www.schev.edu](http://www.schev.edu) under Council Information, Advisory Committees (State Committee on Transfer). We discussed the COLL requirements in view of the State Policy on Transfer, which calls for 4-year institutions to consider most, if not all, lower-division general education requirements fulfilled for VCCS and RBC graduates holding the AA, AS, or AA&S degree. The discussion considered a number of options, but no clear solution or recommendation emerged. This will be a topic for further discussion.

After this coming year, the College is moving to a year-long schedule process. The first call for the 2015-2016 schedule will be in in late November 2014, and the schedule will be due at the end of add drop in January 2015. March 2015 is when continuing students will register. COLL designation could potentially be determined after March as the incoming class won't register for the fall semester until August, 2015.

We discussed the pros and cons of having incoming transfers follow the curriculum of their Social Class. This would require a change to catalog policy that would only be needed for three years, but would require EPC action, as the current catalog policy states that a student follows the general education requirements of the catalog under which s/he is admitted, and the major requirements of the catalog for the year of declaration of major. This will be a topic for further discussion.

Discussion about various aspects associated with implementation of the curriculum: course management software, COLL proposal forms, resource estimates of seats, plans of the Fellows, communication with other schools at W&M, date of implementation for transfers, COLL 300 update following discussions with Reves Center, discussion of schedule re COLL curriculum.