

The College of William and Mary
Educational Policy Committee

Minutes
March 10, 2014

Attending: James Armstrong, Joshua Erlich, Lu Ann Homza (Ex-Officio), Thomas Linneman, Sallie Marchello (Ex-Officio), Jack Martin, Jackson Peterson (Student), Diane Shakes (Chair), Theresa Lovegreen, Cory Springer (Guest).

Meeting called to order at 1:00 pm.

1. Old Business

Kinesiology & Health Sciences

- Approved Public Health Track per se. Want Kinesiology & Health Sciences and Psychology to propose an amendment to FAS – regarding proposed changes to the 3 additional classes statement in the front of the catalog.

Discussion about Credit by Examination, Military Credit and Pre-Matriculation Credits

- EPC approved language – needs to go to BOV. Will find out whether it should go to FAS.

Credit by Examination

Students at the College may request academic credit for courses by examination based on prior learning. Interested students should petition the Committee on Degrees for permission to take an examination for credit. If the petition is granted, the department at the College in which the course is normally offered sets an appropriate examination and certifies the results to the registrar. The department may, at its discretion, conduct a review of course portfolio documents as part of the examination process. Students may not receive credit by examination after registration for their final semester under any of the following circumstances:

- a. they are enrolled in the course at the time of the request,
- b. they have previously revoked credit for the same course,
- c. upper level course work in the same subject has already begun,
- d. the same course has previously been failed, or
- e. for any foreign language course at or below the 202 level.

Credit for Military Training

Students with prior service in the Armed Forces of the United States may present the Joint Services Transcript or other documentation to the Office of the University Registrar. Equivalencies to William & Mary courses rarely exist, but where they do, credit may be granted

with departmental approval. The ACE Guide will be consulted, but its recommendations do not automatically apply.

Revoking Credits Earned Before Matriculation

The Committee on Degrees will allow students to revoke college credits earned in high school (including AP, IB, and dual enrollment), in the military, or at a previous college, if the department believes that the preparation received was inadequate to succeed in subsequent coursework. No petitions will be considered without departmental approval. Students may not revoke credit for foreign language courses. Students who have revoked credit for a course may not subsequently receive credit by examination for the course. The decision to revoke credit is final.

Credit for Pre-Matriculation Examinations

College Board Advanced Placement (AP): Entering students interested in receiving academic credit and/or advanced placement for college level work undertaken during high school should take the College Board Advanced Placement Examination. These examinations are graded by the College Entrance Examination Board on a 5 point scale.

International Baccalaureate Programme (IB): Entering students who took IB examinations as part of their high school experience may present their scores for credit consideration. These examinations are graded by the International Baccalaureate Organization on a 7 point scale. Credits are granted only based on examination results; no credit or waivers are granted for the diploma itself, although the diploma programme is recognized as a strong college preparatory curriculum.

A-Levels (A/AS): Entering students who took A-Level examinations as part of their high school experience may present their scores for credit consideration. These examinations are administered and graded by three agencies: University of Cambridge, AQA and Edexcel on a graded scale of A through C.

College Level Examination Program (CLEP): Examinations are graded on a scale from 20 to 80. Based on faculty review of examination content, the College offers equivalent course credit for those CLEP exams identified below, when a score equivalent to a “B” is earned.

DSST (formerly DANES): Examinations are graded on varying scales. Based on faculty review of examination content, the College offers equivalent course credit for limited DSST exams.

Excelsior (UExcel) examinations: Entering students must provide Excelsior transcripts during the admission process and no later than the end of the first semester in residence at the College. Examinations are scored on a grading scale of A through F. The College does not grant credit for upper-level Excelsior examinations.

General Rules: AP, IB, and A-Level examinations must have been taken prior to high school graduation or within six months thereafter, but in all cases before entering William and Mary. CLEP, DSST, and Excelsior examinations must have been completed and scored prior to matriculation at William and Mary. Entering students must provide CLEP and DSST score reports during the matriculation process and no later than the end of the first semester in residence at the College. Credit is not granted for examinations taken after matriculation at the College nor during leaves of absence.

The policies in each department governing credit and/or advanced placement for scores on these examinations vary according to how the material covered by examinations fits the curriculum of the department. Members of the William and Mary faculty regularly review curricular documents to update the examination equivalencies.

Credit received through these pre-matriculation examinations may be applied toward degree requirements, including proficiency, General Education Requirements, minor and major requirements. However, exemptions from courses may not be applied toward General Education Requirements except where noted.

The College of William and Mary grants credit or course exemptions in the following areas for Advanced Placement, International Baccalaureate, A-Level Examinations, CLEP, DSST, and Excelsior. [See the Pre-Matriculation Examination Grid \(PDF\)](#) .

2. New Course Applications

AMST 210	Utopia in America Approved
BIO 453L	Protein Structure and Function Laboratory Approved by electronic vote after meeting
JPN 307	Topics in Japanese Culture Approved by electronic vote after meeting
LING/AFST 250/	African-American English Approved
LING 407	Advanced Phonetics and Phonology Approved
LING 408	Independent Research in Phonetics and Phonology Approved

WRIT 401 Topics in Writing Professionally
Approved by electronic vote after meeting

3. Course Change Applications

BIOL 433 Developmental Biology
Approved

CHEM 320 Introduction to Chemical Research
Approved

CHEM 420 Biochemistry Laboratory
Approved

FMST 350 History of Documentary
Approved

FMST 370 Topics: Media in Practice
Approved

HISP 103 Accelerated Spanish I
Approved

LING 304 Generative Syntax
Approved

PSYC 301 Elementary Statistics
Approved after query about the amount work required for
the 1-credit lab course.

THEA 320 Theatre Administration
Approved

4. Curriculum Change Applications

Biology Approved

Hispanic Studies Approved

University Registrar items See above - Approved

5. GER Applications

English (GER5)

Approved

6. Curriculum Review Update on COLL 100/150 and COLL 200 discussion of working group

- Propose to focus March 25 (24th meeting) – on COLL100/150/200. Potential plans for EPC May seminar related to COLL courses.

The meeting was adjourned at 1:50 pm