In 2010, the composition of the Faculty University Priorities Committee was modified and the timing of its activities changed to coordinate more fully with those of the Strategic Planning Committee.

PURPOSE: The Faculty University Priorities Committee (FUPC) is a faculty committee that reports to the Faculty Assembly and is advisory to the President and Provost on university priorities. The committee is charged with providing faculty input in setting priorities for strategic planning and budgeting. It is not restricted to consideration of academic priorities.

RESPONSIBILITIES: The faculty membership of the FUPC indicates faculty priorities through the annual review process and summarizes their priorities on future budgets to the President and Provost in a report due no later than mid-April. In addition, and as a consequence of any of the following, the Faculty University Priorities Committee provides advice as needed in setting or changing institutional priorities: 1) calls for budget initiatives and budget amendments from the Commonwealth, 2) any requirements for budget reductions during the fiscal year, or 3) any internal or BOV processes for setting institutional priorities.

The Faculty University Priorities Committee receives reports and briefings on the annual operating budget and considers relevant budget matters arising in the annual budget preparation process. It reports all matters as appropriate to the Faculty Assembly.

In times of financial exigency, the Faculty University Priorities Committee assists the President, Provost, and Vice Presidents in developing principles and setting priorities for budget reductions.

MEMBERSHIP: The Faculty University Priorities Committee is composed of the following voting and non-voting members:

1. As voting members, the Faculty Assembly’s Committee on Planning and Resources and the chair of the Faculty Compensation Board; and,

2. As ex officio non-voting members, the Provost, the five Vice Presidents, the Vice Provost for Research and Graduate/Professional Studies, the Dean of University Libraries and one other academic dean selected by the Deans, and the Presidents of the Student Assembly, the Graduate and Professional Student Association, the Professional and Professional Faculty Assembly and the Staff Assembly.

OPERATIONS: The Faculty University Priorities Committee is co-chaired by the Provost and the President of the Faculty Assembly. At its first meeting each year, convened by the Provost, the committee elects a secretary from among its voting members. The Office of the Provost provides staff support and the assistance of the Office of Institutional Research and the Director of Assessment. Meetings are open, unless the Provost determines that confidential information needs to be brought to the Committee as part of its deliberations.

The Faculty University Priorities Committee maintains a website linked to those of the Faculty Assembly and the Office of the Provost where minutes, reports, and other relevant documents are posted and archived in a timely manner. For some working materials, a Blackboard site will be used.
SCHEDULE (SUBJECT TO REVISION BASED ON EXPERIENCE):

The following flow-chart, based on the 2010-11 calendar, explains the involvement and timing of the Faculty University Priorities Committee in the budget process:

W&M BUDGET PLANNING AND DECISION-MAKING PROCESS, 2010-2011

1. **BOV Reviews FY11-15 Framework (Apr)**
2. **Provost, Deans and VPs: Planning and Budget Requests for FY12 (Aug)**
3. **PSC Subcommittees Review (Sep-Oct)**
4. **PBRs to ABG**
5. **FUPC Review (Sep-Dec)**
6. **PSC Draft Framework FY12-16 (Dec)**
7. **Reviewed by President (Dec/Jan)**
8. **ABG Initial Budget Assessment (Jan)**
9. **FUPC and Deans/VPs separately review the Framework and Initial Budget Assessment and discuss with ABG (Jan-mid-Mar)**
10. **ABG discusses proposed budget with FUPC and Deans/VPs separately (Mar)**
11. **ABG recommends budget to President (Mar)**
12. **President Recommends FY12-16 Framework and FY12 Budget to BOV (Apr)**
13. **BOV Reviews FY 12-16 Framework, Adopts FY12 Budget (Apr)**

**ABG** – Administrative Budget Group  
**FUPC** – Faculty University Priorities Committee  
**PSC** – Planning Steering Committee

Amended September 2010