

Attachment VI

May 13, 2004

Dear _____:

On behalf of the President and the Board of Visitors, it is my privilege to offer you an appointment at the College of William & Mary under the conditions listed below.

Rank/Title:

Term:

Salary:

This contract is dependent on receipt of funds appropriated by the General Assembly, and is subject to the Appropriations Act and to the policies and procedures of the College of William & Mary.

This is a professional appointment and there are no departmental teachings or research duties involved, therefore academic tenure is not applicable. You will be subject to an annual review as stated in the "Policies and Procedures Regarding Employment and Performance Review of Administrative and Professional Faculty."

An appointment at the College of William & Mary implies an undivided commitment to the service of the university. Consequently, external employment or appointment(s) of a remunerative nature must be approved in writing through the Office of the Provost. Additionally, under NCAA rules, you must annually seek and receive prior written approval from the President for all athletically related income and benefits from sources outside the institution.

An employee found in violation of NCAA regulations shall be subject to disciplinary or corrective action as set forth in the provisions of the NCAA enforcement procedure. Additionally, you agree to perform the duties of this position as assigned, and to abide by the applicable laws and policies of the College of William & Mary, the Commonwealth of Virginia, the policies and procedures promulgated by the Board of Visitors including the "Policies and Procedures Regarding Employment and Performance Review of Administrative and Professional Faculty," and the rules, regulations and directions of the NCAA or any other conference in which we may participate, as shall be in effect from time to time.

If you will sign and return a copy of this letter to my office within two weeks, it will constitute a mutually obliging agreement between you and the College of William & Mary under the conditions specified.

Sincerely,

Edward C. Driscoll, Jr.
Director of Athletics

I accept this agreement:

Date: _____